

**Organic Farm New Zealand Incorporated**  
**Annual General Meeting 2020 via Zoom**  
**Saturday 28 August 2021 from 3pm**



1. Welcome – Jim Bennett

2. Member Attendees: -

Alice Baird- Henley	Herman Rooseboom	Mark
Alvina Murphy	Janice Bell	Meriel Watts
Andy (Barratt)	Jennifer Kerr	Moko Morris
Arthur & Annamarie Dixon	Jenny-Kaye Potaka	Monique McFarlane
Barbara Harford	Jenny Lux	Paula Allen
Brendan Hoare	Jillian Johnston	Peter Davis
Bridget Henderson	Jim Bennett	Peter Schmuck-Poschl
Caroline Rose	Jim Young	Roberts iPad
Chris Penman	Joanne Pearsall	Rory Fogerty
Claire Belcik	John and Audrey Stanley	Sarah Robinson
Claire Bleakley	John Palmer	Stephan Roessner
Clinton Chambers	Jon Russell	Tom Bannister
Dennis Enright	Judy Chrystall	Tony Gyde
Duncan Maas	Korby Poschl	Ursula Bil-Teitink
Graham Leach	Margaret McQuillan	Valda Muller
Helmars	Marion Thomson	Yotam Kay

Observers

Joanna Turner - Biodynamic Association  
Cerasela Stancu - EnviroStrat

3. Apologies:

Carrie Wainwright	Fareham Family(Jenny	Mary Byrne
Ewen & Jan Willis	Wheeler, Sam Wheeler &	Vanessa Hayes
Huia Smith	Maureen Hyett)	Zhan Goel.

Motion to receive the apologies.  
Moved Peter Porschl  
Seconded Marion Thomson

4. Minutes of last AGM - OFNZ 08 August 2020, as circulated and tabled

Motion for confirmation of the 2020 AGM Minutes  
Moved – Meriel Watts  
Seconded - Jim Young  
All in favour.  
Matters arising – Nil

5. Chair Report - As read by Jim Bennett

Motion to accept Chair's Report  
Moved – Peter Schmuck-Poschl  
Seconded - Marion Thomson  
All in favour.  
Marion Thomson thanked Jim on behalf of NCC

6. Financial Report - As circulated, presented by Jim Bennett  
 Discussion  
 Question from Claire Bleakley regarding variance in income in relation to membership for 2020 & 2021 years.  
 Jim Bennett to refer this question to Linda Samways (Nat Office) and reply to Claire Bleakley and Barbara Harford.  
 Motion to accept the Financial Report with notice of outstanding question  
 Moved – Barbara Harford  
 Seconded - Rory Fogerty  
 All in favour
7. Budget Forecast - As circulated, presented by Jim Bennett  
 Moved – Sarah Robinson  
 Seconded - Claire Bleakley  
 All in favour
- 7a Motion to increase the National Office Fee to \$140 plus GST per annum  
 Moved – Jim Bennett. (Barbara Harford stated Sarah Robinson moved)  
 Seconded - Peter Schmuck-Poschl  
 All in favour

8. Confirmation of National Coordinating Council (NCC) Members,  
 Presented by Jon Russell  
 Results of the election for North Island Regional representatives to sit on the National Coordinating Committee;  
 Linda Samways was the returning officer; Jon Russell voting scrutineer.  
 Initially Bay of Plenty was the only contested region.  
 After one nominee stepped down this along with the other North island regions became a vote of confidence in a single nominee. Votes were opened and counted on 26th August 2021.  
 All nominees have been returned with the confidence of their regional members.  
 The new North Island NCC representatives are as follows :

Auckland – Brendan Hoare  
 Waikato - Caroline Rose  
 Coromandel – Peter Poschl  
 Bay of Plenty – Jenny Lux

Hawkes Bay /Gisborne – Marion Thomson  
 Wairarapa – Claire Bleakley  
 South West North Island – Barbara Harford

Motion to ratify the North Island members as elected by the regions  
 Moved - Jim Bennett    Seconded - Korby Poschl    All in favour

9. Remits - Changes were proposed to the OFNZ Constitution- As circulated  
 Clause changes discussion ensued.  
 Clause 9.2 JennyLux requested change to regional bodies from regional electorates. Change made.  
 Clause 10.2 (vi) Margaret McQuillan requested change to “an Auditor or Financial Reviewer”. Change made.  
 Clause 12.3 John Palmer requested deletion of “four”. Change made  
 Clause 16.11 Jenny Lux requested “audited” be changed to “audited or reviewed”. Change made.  
 Clause 20.2 (iv) Paula Allen requested change to “one of the other authorised members”  
 Clause 20.4 Peter Davis requested “reviewed” be changed to “audited or reviewed”. Change made.

Motion that the Remit to amend the constitution including the changes as listed above be accepted  
 Moved Meriel Watts.    Seconded Marion Thomson.    All in favour

Motion to the Remit

J Lux Moved that “The meeting resolves that all of the current changes to the Constitution being approved be consistent in terminology and language, and that any small omissions be amended to be consistent if they are found at the final check.”

Moved Jenny Lux.    Seconded Claire Bleakley & Peter Poschl.    All in favour.

and agreed by the necessary  $\frac{2}{3}$  of the members present. New version of the Constitution can be viewed [here](https://docs.google.com/document/d/1OrUgCdAYAbE2gUIUHAMyZTHXLVo-b80BejHsQfwUjq0/edit?usp=sharing) ( <https://docs.google.com/document/d/1OrUgCdAYAbE2gUIUHAMyZTHXLVo-b80BejHsQfwUjq0/edit?usp=sharing> ) until the NCC has reviewed the format and made it available through the OFNZ website NOTE: the changes made discussed and agreed during the AGM are shown **thus**

Jim Bennett proposed a (Remit) Motion from NCC “That in line with our expectations of MPI’s requirements for certifying agencies to be recognised, OFNZ must change its operating procedures to align with becoming a single national organisation with branches, rather than a collection of regional groups.”

Moved Jim Bennett Seconded Peter Poschl & Meriel Watts.

After discussion, Jim Bennett called for a vote. 8 dissenting votes recorded via zoom recording.

The remit was not passed, but referred to the 2021 NCC to deal with.

#### 10. Reports from the Regions

Regional reports were circulated before the meeting and taken as pre-read.

No motion to accept the reports made.

#### 11. Regional Boundaries Review

Jim Bennett spoke to the Regional Boundaries Review.

Motion that Auckland & Far North bodies merge and form a North region. Confirmation of the current regions of OFNZ: Auckland-Northland, Coromandel, Waikato, Bay of Plenty, Taranaki and Whanganui, Hawkes Bay, Wairarapa, South-West North Island, Canterbury – Nelson Bays, Otago and Southland,

Moved Jim Bennett Seconded Meriel Watts All in favour.

It was noted that Taranaki-Whanganui currently has no producer members and does not have a regional representative on NCC.

#### **Other Business.**

12. Jim Bennett thanked Linda Samways for her work as National Office Administrator.

13. Letter from Arthur Dixon tabled regarding Appointment of National Certification Manager. Item to be referred to 2021 NCC for consideration.

14. Barbara Harford thanked Jim Bennett for everything he has done for OFNZ over the past years and wished him well on behalf of the organisation.

15. 2021 OFNZ AGM closed 5:06PM

AGM was followed by a presentation by Cerasela Stancu on the Organic Market Report, presentation is [available here](#) for a limited time

Date 24 August 2021

To: Jim Bennett - NCC Chairperson

Cc: Linda Samways - National Office administrator

Jim,

I would like to submit an item for discussion at the OFNZ National AGM 28-08-2021.

Appointment of a Certification Manager - National

I submit that before a national certification manager is appointed, a review and alignment of the current regional certification processes and procedures should be undertaken by a sub committee of some regional CM's and Auditors, with the aim of alignment into a national system.

In reviewing past NCC AGM, NCC minutes and BOP Regional AGM meeting minutes, it is clear to me that member documentation submission, distribution and archive storage in digital format has been a requirement for several years now.

My discussions with other regional CM's indicate that most regions' CM's are using some form of digital storage, however they report some reluctance in the membership to utilize current documentation templates and to provide information in digital form. In many cases this results in additional CM workload re-digitising information and unnecessary postal costs.

My observations, and ideas from conversations with other CM's are that:

Most CM's are prepared to continue in their current role.

A standard document repository system would be beneficial.

Membership documentation compliance would aid the certification process

Consideration of existing local relationships between CM's and the membership should be considered in the future appointment of a national CM.

Future expansion of OFNZ membership may require additional CM capacity, more easily achieved with a regional CM model.

Regards

Arthur Dixon

BOP Regional CM 2021